

SAN JUAN RIVER RECOVERY IMPLEMENTATION PROGRAM
COORDINATION COMMITTEE
25 FEBRUARY 1997
DURANGO, COLORADO

The meeting was called to order by Jim Young, Geographic Manager - New Mexico and Arizona with an introduction of the Committee members and the audience. Those in attendance are listed on the attached roster.

All Coordination Committee members were in attendance and included:

Jim Young	Fish and Wildlife Service, Region 2
John Hamill	Fish and Wildlife Service, Region 6
Patrick Schumacher	Bureau of Reclamation
Bob Krakow	Bureau of Indian Affairs
Joel Farrell	Bureau of Land Management
John Whipple	State of New Mexico
(for Tom Turney)	
Randy Seaholm	State of Colorado
(for Peter Evans)	
Scott McElroy	Southern Ute Indian Tribe
Les Taylor	Jicarilla Apache Indian Tribe
Dan Israel	Ute Mountain Ute Indian Tribe
Tom Pitts	Water Development Interests
Stanley Pollack	Navajo Nation

Agenda

The agenda for the meeting (attached) was reviewed and modifications in timing of discussions and additional items for consideration by the Committee were included.

6 November 1996 Meeting Summary

The summary of the Coordination Committee 6 November 1996 meeting in Farmington, New Mexico, was approved by consensus.

Long Range Funding

Messrs. Pitts and Hamill updated the Coordination Committee on events taking place in the Upper Basin that are influencing the development of the legislation. Progress on the formulation of legislation to secure long term funding for both the Upper Basin and San Juan River Programs is on hold to allow for discussions between the environmental community and water development interests in the Upper Basin. The issuance of two biological opinions by Region 6 of the Service is considered critical to the support of both constituencies for the legislation. The first consultation deals with depletions on the Duchesne River; this opinion is expected to be issued in the very near future. The second opinion deals with the water depletions in the 15-mile stretch of the Colorado River and is not expected to be in final form until late summer, early fall. Both the environmental community and the water development interests are concerned about

the capability of the Upper Basin Program to serve as the reasonable and prudent alternative to the jeopardy caused by water depletions to the endangered fish.

Rather than suspend all progress until fall when the second opinion is expected to be completed, Region 6 of the Service is encouraging both dissenting groups to continue discussions concerning their respective positions and goals without preconditions concerning the biological opinions. It is the Service's position that the consultations and the funding legislation are separate issues.

Mr. Pitts summarized the position of the water development interests as willing to negotiate the legislation in the period prior to the issuance of the biological opinions, but they are unwilling to introduce the legislation until the opinions are issued. However, discussions between the interest groups are continuing.

In-kind Contributions

The current table of responses from Program participants and other entities was distributed to the Committee and audience (copy attached). It was noted that several entries are needed from the participants: BLM, Ute Mountain Ute Indian Tribe, Region 6 of the Service, Colorado Water Conservation Board and the Navajo Nation Department of Justice were asked to provide their estimates of in-kind contributions to the Program Coordinator by May 1, 1997. The figure provided by the water development interests was clarified as the future repayment of the project sponsors to BR. It was decided that these figures were not in-kind contributions as defined by the Program for the purposes of supporting the Program, in that they were future repayment obligations of the funds BR is now spending and reporting as in-kind. Therefore, Mr. Pitts will provide the corrected figure to the Program Coordinator by May 1. The fact that a portion of the BR funding is to be repaid by project proponents will be included as an explanatory footnote to the BR's funding entry in the annual budget of the workplan.

Procedures for Section 7

In Mr. Evans absence, Mr. McElroy updated the Coordination Committee on the progress of the Ad Hoc Subcommittee formed at the April 1996 Coordination Committee meeting to address the following:

- 1) Recommendations concerning how the Recovery Implementation Program can better meet the needs of the Service in the review of reasonable and prudent alternatives.
- 2) Recommendations on the clarification of what projects can be considered for inclusion in the minor depletions account.
- 3) Recommendations on the interaction of the requirements of section 7 consultation with Trust responsibilities for Indian tribes.

- 4) Recommendations on how more certainty can be provided to water developers.

The Ad Hoc Subcommittee has formulated several drafts; there is more work to be done and the Subcommittee is continuing work to resolve differences on key issues. Mr. McElroy will send out the most recent version of the draft by the first of March, requesting that the Committee members provide comments back to any of the participants of the Subcommittee no later than the third week of March. Following receipt of those comments, the Subcommittee will plan to discuss the draft via a conference call at the end of March.

Winter Low-Flow Test

Mr. Schumacher summarized the results of the 4-month low flow test scheduled for completion by March 1. Based on data gathered and analyzed to date, no adverse effects to the trout fishery immediately downstream from Navajo Dam have occurred from the reduction of releases from the Dam to meet target flows of 600 to 650 cfs in the San Juan River at Shiprock. Mr. Schumacher then provided the Committee with preliminary projections of releases from Navajo Dam for the upcoming year (copy attached). These projections are, as always, subject to change to address watershed and runoff conditions. The BR anticipates increasing releases from 250 to 500 cfs by March 5 to provide suitable conditions for researchers to conduct one more trout health assessment and one more wetland cross section. Flows are expected to increase from 500 to 700 cfs by mid April, go to 5000 cfs by late May or early June, and then be gradually reduced to an 800 cfs summer release.

The winter low flow experiment did not consistently result in the desired 600 to 650 cfs target at Shiprock, primarily because of the inflow from the Animas River and the requirement to not go below 250 cfs at the Dam. The lack of adult squawfish captured during the 1996 research precluded radio telemetry work to gauge response of adults to the winter flows. However, young squawfish had been stocked this year and their response to the flows was monitored; additionally, razorback suckers and catfish were also monitored.

The possible requirement for a replicate test in order to meet the target flows was discussed. With the data gathered from this test, the Biology Committee can make recommendations concerning intermediate flows (700 to 800 cfs at Shiprock that were generated by this winter's releases). But this test did not allow the collection of data to specifically answer questions concerning the 600 to 650 cfs flows. If those specific questions need to be answered, then another test may have to be conducted.

Procedures for San Juan River Recovery Implementation Program Committees

At the 6 November 1996 Coordination Committee, an Ad Hoc Subcommittee was formed to recommend procedures to be followed by the three committees of the Recovery Implementation Program in scheduling, publicizing, and reporting meetings. That Subcommittee was comprised of Stephanie Odell (BLM), Tom Pitts (Water Development), David Propst (Biology Committee), Larry Crist (Biology Committee), and

Dan Israel (Ute Mountain Ute Indian Tribe). Mr. Pitts reported the recommendations of the Subcommittee (copy attached) to the Coordination Committee. The necessity or efficacy of subcommittee meeting summaries prepared and distributed by the Program Coordinator was discussed. The major goal of information exchange and provision of information to the public was also discussed. Mr. Hamill offered to provide copies of the quarterly status reports used in the Upper Basin Program to members of the Coordination Committee for their review. Notices to interested parties (see below) will also be provided to respond to requests for copies of the research reports and the executive summaries of the research efforts. The Coordination Committee members will be provided sufficient copies of some documents such as the annual research reports to respond to requests from their constituents in addition to the provision of information by the Program Coordinator. A suggestion was made by Mr. Hamill that interested parties be notified of the availability of the executive summaries of the research reports. The Coordination Committee approved the implementation of the recommended procedures to see if they accomplish the purpose of informing the public without unnecessary process and reporting burdens on subcommittee chairs and members. Additionally, the Committee approved the preparation and transmittal of the interested parties letter to update the Program mailing list. This will be sent out immediately by Jim Brooks.

Animas-La Plata Baseline

At the request of Mr. Pitts, the Coordination Committee members discussed the progress being made by the States of Colorado and New Mexico and Regions 2 and 6 of the Service in reviewing and updating the water depletion figures now in use as the baseline for the basin. Mr. Seaholm said that Colorado should have its component of the data base ready by April for review with water users. Mr. Whipple stated that New Mexico is in the process of reviewing irrigated acreages and consumptive use figures for the New Mexico portion of the basin and should have that information by May. The Service representatives stated that their work on the formulation of the baseline should also be accomplished within the timeframe of the states.

1997 Workplan and Budget

The 1997 Workplan is directed toward the continuation of several ongoing core studies with synthesis and integration of data. The Long Range Plan will be reviewed by the Biology Committee for refinement and updating with respect to addressing interim recovery goals at the technical level. With respect to flow recommendations (expected in draft in 1998), the question was raised by the Committee whether BR would continue test flows from Navajo Dam in the interim period between draft flow recommendations and the completion of NEPA for permanent changes in operation of Navajo Dam to reflect the new flows. Mr. Schumacher related the perception by some sectors of the public that test flows would cease at the conclusion of the 7-year research period. However, it was acknowledged that implementation could not realistically immediately follow the recommendations; there will be a period of time (2 years) during which NEPA documents are prepared and furnished for public review and comment.

The 1998 and 1999 budget requirements were discussed by the Committee, particularly with respect to the accommodation within those budgets of the Federal agencies of the need to continue the Program. Long term funding for identified capital costs such as fish passage modifications or construction, flooded bottomlands, augmentation facilities, or physical habitat modifications has to be included sufficiently early in the budget formulation process to ensure continuity of funding. The Federal agencies (Fish and Wildlife Service, Bureau of Reclamation, Bureau of Indian Affairs, and Bureau of Land Management) committed to furnishing the Committee by October 1997, estimates of funding available in 1998 and 1999 for the Program, cost-share recommendations to meet the 50% Federal share of projects, and lists of potential section 7 consultation and NEPA requirements. Non-federal entities were also asked to delineate their cost sharing obligations by that date for the Committee.

In addition to the estimated 1998 budget provided to the Coordination Committee by the Biology Committee at the June 1995 meeting, the Biology Committee will review the Long Range Plan and formulate implementation cost estimates for 1998 and 1999. Biology Committee representatives requested that they be informed whether or not flows could continue to be tested after the initial recommendations. Such information is considered critically important for such recovery efforts as augmentation--augmentation of the endangered fish would not be recommended if the flows would not be provided to support those fish stocked in the river. It was suggested that BR could comply with NEPA by the preparation of an Environmental Assessment rather than an Environmental Impact Statement on the interim recommended flows; then write the EIS on the final flow commitments.

Mr. Israel voiced concerns regarding obtaining guidance from the States and Federal agencies on priority of water rights and the section 7 process. Mr. Israel will provide his concerns in writing to the Coordination Committee.

The potential to use Mojave razorback suckers in augmenting San Juan River populations was discussed. At the request of the Coordination Committee, the Biology Committee will provide further details concerning this effort in the 1997 Workplan.

The 1997 Workplan and budget were approved by the Coordination Committee with the exception of the use of the PRYSM model in formulation of flow recommendations. Mr. Seaholm stated the concerns of Colorado with the model and the State's desire to use its own model in the process. Mr. Whipple related the concerns of the State of New Mexico regarding the data used in the PRYSM model. Concerns were also expressed that the Biology Committee provide flow recommendations for the endangered fish without first testing them in a hydrologic model. The Biology Committee representatives objected to this, stating that a flow recommendation made without regard to the feasibility of actually getting that flow through the system was inappropriate. At Mr. McElroy's request, it was clarified that the Biology Committee will formulate a comprehensive recommendation of flows with hydrologic feasibility testing, not separately.

It was resolved that BR will continue the meetings of the hydrologists to come to closure on what model will be used. The hydrologists will meet within 30 days and provide the Coordination Committee the results of that meeting within 60 days. Until

that time, the funding for the model testing was not approved by the Coordination Committee.

Peer Review

Jim Brooks provided the Coordination Committee an update of the efforts to convene a panel of experts to perform the peer review. All individuals whose names were submitted for consideration were contacted by Mr. Brooks. Three experts expressed willingness to serve on the panel: Dr. Clark Hubbs, Professor Emeritus, University of Texas (native fish biology); Dr. Peggy Shute, Tennessee Valley Authority (aquatic ecology); and Dr. Ned Andrews, U.S. Geological Survey (geomorphology). Pertinent reports and information were provided to the individual 4 months ago. However, based on other commitments, Dr. Andrews informed Mr. Brooks on February 20, 1997, that he would be unable to participate. Thus, Mr. Brooks is in the process of contacting other experts in the field. An expert biostatistician has been contacted but his participation remains uncertain. Mr. Pitts, noting that the peer review process will have to be expanded in 1998 with concomitant expansion of the budget to fund the process, thanked Mr. Brooks for the work in assembling the panel.

Expanded Distribution of Colorado Squawfish in the San Juan River

Mr. Bill Masslich, author of the document discussing the need and ability to expand the distribution of the Colorado squawfish into the 38 miles of river currently unoccupied and inaccessible to the species, summarized the report for the Coordination Committee.

Duties of the Program Coordinator

Mr. Pitts provided to the Coordination Committee for their review and discussion at the next meeting a list of existing (as defined in the Program Document) and proposed additional duties of the Program Coordinator. A copy of that list is attached.

Next Meeting

The next meeting of the Coordination Committee will be held in Farmington, New Mexico, from 10:00 am to 4:00 pm on August 13, 1997.

Attachments

AGENDA

SAN JUAN RIVER RECOVERY IMPLEMENTATION PROGRAM
COORDINATION COMMITTEE
25 FEBRUARY 1997
DURANGO, COLORADO

<u>Time</u>	<u>Item</u>
8:00 AM	Opening Remarks, Jim Young, FWS
8:15	Review and finalization of 6 Nov. meeting summary
8:20	Agenda Review
8:25	Long Range Funding - Status of Legislation, Peter Evans - In-Kind Contributions to SJRRIP, Jim Brooks
8:45	Procedures for Section 7, Peter Evans
9:15	Winter Reduced Flow Studies, Pat Schumacher
9:45	Procedures for SJRRIP Committees, Tom Pitts
10:15	Peer Review, Jim Brooks
10:30	Expanded Distribution of Colorado Squawfish in the San Juan River, Paul Holden
11:45	Lunch
1:00 PM	1997 Workplan and Budget, Larry Crist
2:30	Other
3:00	Adjourn

SJRRIP Coordination Committee Mtg.
Durango, CO

2/25/27

<u>Name</u>	<u>Agency</u>	<u>Address / Phone (If not on list)</u>
Jim Brooks	FWS	
Ron Wiesner	BIA / Keller-Wiesner Engineering	
Bill Miller	SUIT / Miller Ecological Consultants	P.O. Box 1507
NORM HENDERSON	NPS, GLEN CANYON NRA,	PALE AZ 86040 520-608-6272
DAVID PROBST	NMFP.O.	Box 25112, SANTA FE, NM 87504
CAROL DEANGELO	BOR,	GRAND JUNCTION
ROB CLIFFORD	APS,	Four Corners P.P., Box 355, Fruitland 87416
Rob Ashman	PNM,	San Juan Generating Station
Vince Lamarva	ERI	985 So State Hwy, Logan Utah
MIKE JOHNSON	NAVAJO NATION	P.O. DRAWER 678, FT DEFIANCE, AZ 86504
JOE DOWHAN	US FWS	Albuquerque - SW RO
Jennifer Fowler-Propst	FWS	Albuquerque NMES FO
Joel Farrell	BLM	Farmington
Scott McElroy	S. Ute Tribe	Boulder
Randy Seaborn	CWCB	1313 Sherman St Rm 721 Denver, Co 802
Pat Schwaninger	BOX	Durango, Co. 303 236 8155 x251
JOHN Hamill	FWS	Lakewood, CO 236 8163 - FAX
Jim Young	FWS	ALBUQUERQUE, NM. 505-248-6807
Bob Krakow	BIA	Farmington, NM 505-325-1864
STANLEY POLLACK	NAVAJO NATION	WINDOW ROCK, AZ 520/871-6931
DAVE ISAAC	Ute Mule Tribe	Canby, OR 606-432-2329
Les Taylor	Jicarilla Apache Tribe	
JOHN WHIPPLE	NM ISC	P.O. Box 25102, SANTA FE, NM 505-827-6160
Tom Pitts	Hill Pitts & DSS	535 N. Garfield Ave. 970-667-868 Lewistown Co 800 3?

Charles E. Roybal

BHP Minerals

Liz N. Taylor,

San Juan Water Comm'n, # Hwy.

**SJRRIP In-Kind Contributions
DRAFT Worksheet**

PARTICIPANT	DIRECT	INDIRECT	TOTAL
Bureau of Indian Affairs	\$ 65,000	-	\$65,000
Bureau of Reclamation Salt Lake City Durango	\$ 45,300 35,000	\$ 37,500 20,000	\$ 82,800 55,000
Region 2, Fish and Wildlife Service Region 6, Fish and Wildlife Service	\$ 26,190 -	\$ 42,930 -	\$ 69,120 -
Bureau of Land Management	-	-	-
National Park Service	-	\$ 40,000	\$ 40,000
Jicarilla Apache Tribe	\$ 50,000	\$ 9,725	\$ 59,725
Navajo Nation Department of Water Resources Department of Justice	\$ 5,200	\$ 32,600	\$ 37,800
Southern Ute Indian Tribe	\$100,000	-	\$100,000
State of Colorado Division of Wildlife CWCB	\$ 2,250 -	\$ 14,600 -	\$ 16,850 -
State of New Mexico Game and Fish Department State Engineer	\$211,115 29,945	\$ 37,780 \$ 95,139	\$248,895 \$125,084
State of Utah	-	-	-
Ute Mountain Ute Tribe	-	-	-
Water Development Interests	\$318,000	\$281,000	\$599,000

NAVAJO RESERVOIR - WATER YEAR 1997
 MOST PROBABLE INFLOW CONDITION
 ACTUAL OR PROJECTED RESERVOIR RELEASES, AVG. DAILY, CFS
 MANUAL DATA ENTRY - NOT GENERATED FROM 24 MONTH STUDY

DAY OF MONTH	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.
1	610	610	250	250	250	250	1700	2800	5000	3320	800	800
2	610	610	250	250	250	250	1700	2800	5000	3320	800	800
3	610	610	250	250	250	300	1700	2800	5000	3320	800	800
4	610	470	250	250	250	300	1700	2800	5000	3320	800	800
5	610	320	250	250	250	500	1700	3350	5000	3320	800	800
6	610	300	250	250	250	500	1700	3350	5000	3320	800	800
7	610	300	250	250	250	500	1700	3350	5000	2480	800	800
8	610	300	250	250	250	500	1700	3350	5000	2480	800	800
9	610	300	250	250	250	500	1700	3350	5000	2480	800	800
10	610	300	250	250	250	500	1700	3350	5000	2480	800	800
11	610	300	250	250	250	500	1700	3350	5000	2480	800	800
12	610	300	250	250	250	500	1700	3900	5000	2480	800	800
13	610	300	250	250	250	500	1700	3900	5000	2480	800	800
14	610	300	250	250	250	500	1700	3900	5000	1640	800	800
15	610	300	250	250	250	500	1700	3900	5000	1640	800	800
16	610	300	250	250	250	500	1700	3900	5000	1640	800	800
17	610	300	250	250	250	1000	1700	3900	5000	1640	800	800
18	610	260	250	250	250	1700	1700	3900	5000	1640	800	800
19	610	250	250	250	250	1700	1700	4450	5000	1640	800	800
20	610	250	250	250	250	1700	1700	4450	5000	800	800	800
21	610	250	250	250	250	1700	2250	4450	5000	800	800	800
22	610	250	250	250	250	1700	2250	4450	5000	800	800	800
23	610	250	250	250	250	1700	2250	4450	4160	800	800	800
24	610	250	250	250	250	1700	2250	4450	4160	800	800	800
25	610	250	250	250	250	1700	2250	4450	4160	800	800	800
26	610	250	250	250	250	1700	2250	4450	4160	800	800	800
27	610	250	250	250	250	1700	2250	5000	4160	800	800	800
28	610	250	250	250	250	1700	2800	5000	4160	800	800	800
29	610	250	250	250		1700	2800	5000	4160	800	800	800
30	610	250	250	250		1700	2800	5000	3320	800	800	800
31	610		250	250		1700		5000		800	800	
TOTAL (A.F.)	37507	18803	15372	15372	13884	63273	115339	243074	282525	112502	49190	47603
MAX. (CFS)	610	610	250	250	250	1700	2900	5000	5000	3320	800	800
MIN. (CFS)	610	250	250	250	250	250	1700	2800	3320	800	800	800
AVG. (CFS)	610	316	250	250	250	1029	1938	3953	4748	1830	800	800
24 MON.(A.F.)	37507	18803	15372	15372	13884	63273	115339	243074	282525	112502	49190	47603
APR-JUL (AF)										753441		

Draft

11/1/96

CURRENT AND PROPOSED DUTIES FOR A PROGRAM COORDINATOR

Current Duties as Described in the Recovery Program

1. Principal investigators for each research effort are required to submit a brief report summarizing the accomplishments and problems of research activities for the previous year, and a statement of required research and justification for upcoming year to the Program Coordinator by February 15. The Program Coordinator will compile such reports for transmittal to the involved agencies and Coordination Committee (p.43).
2. The Service will appoint a Program Coordinator to accomplish the following responsibilities:
 - a. Providing liaison and coordinating the activities of the Biology and Coordination Committees.
 - b. Insuring that a long range plan, annual work plans, annual progress reports, and specific recovery goals for the San Juan River are prepared by the Biology Committee.
 - c. Seeing that approved recovery activities are implemented.
 - d. Evaluating program/project accomplishments and shortcomings.
 - e. Disseminating information to involve state, federal, and travel agencies.
 - f. Insuring that appropriate federal and scientific collecting permits were provided to each principal investigator in coordinating acquisition of scientific collecting permits from other responsible entities.
 - g. Advising participants of requests for initiation of consultation.
 - h. Coordinating activities with the Upper Basin Recovery Implementation Program and the Colorado River Fishes Recovery Team.
 - i. Overall Program coordination and dissemination of information about Program activities (p.45).
3. The Program Coordinator will assist the Biology Committee in development of a long range plan with research and recovery elements and goals (p.45).
4. The Program Coordinator will forward plans and recommendations to the Coordination Committee for review and approval (p.45).
5. Annual work plan:

- a. The Program Coordinator will work with the Biology Committee to identify and expedite individual projects that are needed to accomplish the long range plan for each of the recovery elements.
 - b. The Program Coordinator and Biology Committee will draft an annual work plan consisting of high priority individual projects. The annual program will be formulated within the available funding for that year.
 - c. The Program Coordinator will forward the work plan to the Coordination Committee for review and approval (p.48).
6. The Program Coordinator will be responsible for maintaining records showing distribution and expenditures of all annual and capital funds expended under the work plan by each funding source. An accounting of funds expended during the preceding year will be provided at the end of each fiscal year (p.55).

Proposed additional duties of Program Coordinator

1. Public information

- Maintain list of interested parties and provide those parties with the meeting dates, times, locations, and agendas for Recovery Program meetings.

2. Coordination Committee

- Provide draft and final summaries of Coordination Committee meetings to Coordination Committee members.
- Provide Coordination Committee with information packets containing materials and information related to the meeting agenda, as needed, one week in advance of meetings.

3. Role

- The Program Coordinator shall not be a member of the Coordination Committee, Biology Committee, or the Navajo Dam Operating Committee.

4. Program Management

- Report to the Coordination Committee at each meeting the status of Program activities and research projects, and accomplishment of milestones; report any problems with maintaining schedules and provide recommendations for solving those problems; implement the recommendations of the Coordination Committee to resolve scheduling problems.

6. The Program Coordinator will maintain a list or calendar of meetings for at least three months in advance, and the list/calendar will be updated each month. Interested parties may request the list or calendar.

7. The Program Coordinator will provide to any interested individual or organization a list of official committee members, the entity each member represents, and the mailing address and phone number of each committee member. Interested parties and organizations will be encouraged to contact the appropriate representative with questions regarding committee and subcommittee meetings and activities.

8. The interested party list will be updated annually. Interested parties will be requested to provide information indicated on the attached draft letter. Parties failing to respond will be removed from notification/ mailing list.

Draft
1/8/97

SAN JUAN RIVER BASIN RECOVERY IMPLEMENTATION PROGRAM
PUBLIC NOTIFICATION AND INFORMATION PROCEDURES FOR MEETINGS:
COORDINATION COMMITTEE, BIOLOGY COMMITTEE,
AND NAVAJO DAM OPERATIONS COMMITTEE

The following procedures will apply to meetings of the Coordination Committee, Biology Committee, and Navajo Dam Operations Committee of the Recovery Program:

1. The Program Coordinator will maintain a list of parties that will be used to comply with the procedures provided herein. Any person or organization may be placed on the list of interested parties simply by requesting the Program Coordinator place them on the list, specifying the committee information they want to receive, and by providing the Program Coordinator with their name and mailing address.
2. Notification by the Program Coordinator of the meeting time, date, location, and draft agenda will be provided to interested parties 30 days in advance of the meeting. Interested parties will be immediately notified of any changes in meeting time, date, and/or location. A notice stating the time, date, location, and agenda for the meetings will be sent by the Program Coordinator to newspapers in the Four Corners area between 7 and 10 days prior to the meeting.
3. Committee meetings will be held in the San Juan River Basin unless there are extenuating circumstances or reasons requiring meetings to be held elsewhere, as determined by the Committees.
4. Summaries of committee meetings will be prepared by the Program Coordinator summarizing the issues, decisions, and action items resulting from the meetings, and showing meeting attendance. Draft meeting summaries will be finalized by the committees within four weeks of the committee meeting. The final summaries will be provided by the Program Coordinator to the committees, and list of interested parties within three weeks of receipt of the final summaries.
5. Meeting of working groups or subcommittees may be held outside of the San Juan Basin. Generally, interested parties will be notified of subcommittee/work group meetings 30 days in advance, if meetings are scheduled more than 30 days in advance. Meeting notices may take the form of updated monthly schedules discussed in item 6 below. Subcommittee meeting summaries will be prepared by the work group or subcommittee chair. Following approval of those meeting summaries by the parent committee, they will be provided to the Program Coordinator. Two weeks after receipt of the subcommittee summaries, the Program Coordinator will distribute those summaries to interested parties.

5. Peer Review

- Develop an annual scope of work for peer review to be included in the annual work plan.
- Coordinate meetings among peer reviewers, Biology Committee, and Coordination Committee.
- Provide copies of the peer review reports to the Biology Committee and Coordination Committee.
- Identify high priority items for peer review in the coming year, along with the peer review panel and Biology Committee.

7. Recovery Program funding

- Advise the Coordination Committee of annual funding needs from each source.
- Provide support materials for annual funding efforts with the U.S. Congress and state legislatures.
- Monitor payment and expenditure of "Section 7 funds" in the National Fish and Wildlife Foundation account.



United States Department of the Interior

FISH AND WILDLIFE SERVICE

New Mexico Fishery Resources Office
2105 Assignee NE
Albuquerque, New Mexico 87113
Phone: 505/761-4538
Fax: 505/761-4537



March 3, 1997

MEMORANDUM

TO: Interested Party List, San Juan River Basin Recovery Implementation Program

FROM: Program Coordinator

SUBJECT: Update of Recovery Program Mailing List - Response Required to Remain on Mailing List

The Recovery Program is updating its mailing list in attempting to ensure that all parties are notified of activities of which they have an interest. Please provide the information requested below by May 1, 1997. **If we do not hear from you by that date, your name will be removed from the mailing list.**

Name _____

Organization _____

Mailing Address _____

Phone _____

E-mail _____

FAX _____

Please Check the information you wish to receive:

1. _____ Three month calendar of all Program committee and subcommittee meetings.
2. Coordination Committee information:
 - _____ Committee meeting notices, including time, date, location, and proposed agenda.
 - _____ Subcommittee meeting notices.
 - _____ Final committee meeting summaries.
 - _____ Final summaries of subcommittee meetings.

3. Biology Committee information:

- Committee meeting notices with time, date, location, and proposed agenda.
- Subcommittee meeting notices.
- Final committee meeting summaries.
- Final summaries of subcommittee meetings.

3. Navajo Dam Operations Committee:

- Committee meeting notices with time, date, location, and proposed agenda.
- Subcommittee meeting notices.
- Final committee meeting summaries.
- Final summaries of subcommittee meetings.

If you wish to remain on the mailing list, please return this form by mail or fax to:

Program Coordinator
San Juan River Basin Recovery Implementation Program
U.S. Fish and Wildlife Service
2105 Osuna, NE
Albuquerque, NM 87113
FAX: 505/761-4537

Thank you for your timely assistance in updating our mailing list.



United States Department of the Interior



FISH AND WILDLIFE SERVICE

New Mexico Fishery Resources Office
2105 Assignee NE
Albuquerque, New Mexico 87113
Phone: 505/761-4538
Fax: 505/761-4537

March 3, 1997

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Organization _____

Mailing Address _____

Phone _____

E-mail _____

FAX _____

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 - Final summaries of subcommittee meetings.

3. Biology Committee information:

- Committee meeting notices with time, date, location, and proposed agenda.
- Subcommittee meeting notices.
- Final committee meeting summaries.
- Final summaries of subcommittee meetings.

3. Navajo Dam Operations Committee:

- Committee meeting notices with time, date, location, and proposed agenda.
- Subcommittee meeting notices.
- Final committee meeting summaries.
- Final summaries of subcommittee meetings.

If you wish to remain on the mailing list, please return this form by mail or fax to:

Program Coordinator
San Juan River Basin Recovery Implementation Program
U.S. Fish and Wildlife Service
2105 Osuna, NE
Albuquerque, NM 87113
FAX: 505/761-4537

Thank you for your timely assistance in updating our mailing list.

January 8, 1997

MEMO TO: Interested Party List, San Juan River Basin Recovery Implementation Program

FROM: _____, Project Coordinator

SUBJECT: Update of Recovery Program Mailing List - Response Required to Remain on Mailing List

The Recovery Program is updating its mailing list in attempting to insure that all parties are notified of activities of which they have an interest. Please provide the information requested below by ___ (date) ___. If we do not hear from you by that date, your name will be removed from the mailing list.

Name _____

Organization _____

Mailing Address _____

Phone: _____ E mail _____

FAX: _____

Please check the information you wish to receive:

1. Three month calendar of all Program committee and subcommittee meetings.

2. Coordination Committee information:

- ___ Committee meeting notices, including time, date, location, and proposed agenda.
- ___ Subcommittee meeting notices.
- ___ Final committee meeting summaries.
- ___ Final summaries of subcommittee meetings

3. Biology Committee information:

- ___ Committee meeting notices with time, date, location, and proposed agenda.
- ___ Subcommittee meeting notices.
- ___ Final committee meeting summaries.
- ___ Final summaries of subcommittee meetings

3. Navajo Dam Operations Committee:

- Committee meeting notices with time, date, location, and proposed agenda.
- Subcommittee meeting notices.
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