

### Scope of Work Budget Detail Requirements

Budgets should be broken down by task, category (at least labor, travel, supplies, and equipment) and funding target. Under "labor," please identify: the type of labor (e.g., project manager, technician, secretary, etc.), the labor rate (per day, per week, or whatever calculation your office uses), and the expected amount of effort (expressed in terms of hours or weeks). If supplies exceed 5% of the project budget, please explain those costs. All equipment expenses for any single item  $\geq$ \$1,000 should be itemized and justified.

FY 2006 Costs:	Agency A	Agency B	Contractor	Total
<b>Task 1</b>				
<b>Labor</b>				
Proj. mgr (\$1833/wk; 3 wks @ agency A, \$1800/wk; 2 wks @ agency B)	\$5,500	\$3,600	\$0	\$9,100
Technicians (10 wks per agency; \$810/wk @ agency A; \$900/wk @ agency B)	\$8,100	\$9,000	\$0	\$17,100
<b>Travel</b>				
Per diem (20 days)	\$600	\$700	\$0	\$1,300
Vehicle (20 days)	\$1,200	\$1,500	\$0	\$2,700
<b>*Equipment</b>				
Boat	\$0	\$12,000	\$0	\$12,000
Trailer	\$0	\$6,000	\$0	\$6,000
Motor	\$0	\$2,000	\$0	\$2,000
Electrofishing Unit	\$0	\$4,000	\$0	\$4,000
Supplies	\$700	\$800	\$0	\$1,500
<b>Task subtotal</b>	<b>\$16,100</b>	<b>\$39,600</b>	<b>\$0</b>	<b>\$55,700</b>
*Justification: Additional outfitted electrofishing boat and trailer needed for concurrent sampling in two river reaches as required by population estimate protocol. Current equipment inventory of agency B includes only one outfitted electrofishing boat				
<b>Task 2</b>				
<b>Labor</b>				
Biologist (2 wks; \$1500/wk @agency B; contractor \$2000/wk)	\$0	\$3,000	\$4,000	\$7,000
Technician (3.5 wks @ \$900/wk)	\$0	\$3,150	\$0	\$3,150
<b>Task subtotal</b>	<b>\$0</b>	<b>\$6,150</b>	<b>\$4,000</b>	<b>\$10,150</b>
<b>FY 2006 TOTAL</b>	<b>\$16,100</b>	<b>\$45,750</b>	<b>\$4,000</b>	<b>\$65,850</b>
<b>FY 2007 Costs:</b>				

	Agency A	Agency B	Contractor	Total
Task 2				
Labor				
Proj. leader (2 wks @ Agency B @ \$1800/wk; 3 wks contractor @\$2500/wk)	\$0	\$3,600	\$7,500	\$11,100
Biologist (5 wks at each: \$1500/wk @ agency B; \$2000/wk contractor)	\$0	\$7,500	\$10,000	\$17,500
Task subtotal	\$0	\$11,100	\$17,500	\$28,600
Task 3				
Labor				
Biologist (4 wks @ each: \$1500/wk @ agency A&B; \$2000/wk contractor)	\$6,000	\$6,000	\$8,000	\$20,000
Proj. leader (2 wks @ each: \$1833/wk @ agency A; \$1800/wk @ agency B)	\$3,700	\$3,600	\$5,000	\$12,300
Travel				
Vehicle (5 days)	\$300	\$350	\$300	\$950
Airfare (1 trip)	\$500	\$700	\$650	\$1,850
Per diem (7 days)	\$210	\$245	\$210	\$665
Equipment	\$0	\$0	\$0	\$0
Supplies				
Tags		\$1,150		\$1,150
Glassware		\$250		\$250
Sample bottles		\$100		\$100
Task subtotal	\$10,710	\$12,395	\$14,160	\$37,265
FY 2007 TOTAL	\$10,710	\$23,495	\$31,660	\$65,865