

RECOVERY PROGRAM
FY 2014-2015 SCOPE OF WORK for:
USBR Capital Projects Program Management

Recovery Program Project Number: C-21

Reclamation Agreement number: NA
Reclamation Agreement term: NA

Lead agency: Bureau of Reclamation
Submitted by: Brent Uilenberg
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Category:

- Ongoing project
 Ongoing-revised project
 Requested new project
 Unsolicited proposal

Expected Funding Source:

- Annual funds
 Capital funds
 Other

- I. Title of Proposal: Capital Projects Coordination
- II. Relationship to RIPRAP: General Recovery Program Support Action Plan VII. Provide Program Planning and Support (Program Management)
- III. Study Background/Rationale and Hypotheses: NA
- IV. Study Goals, Objectives, End Product(s): Capital Project Coordination funds are used to manage, monitor and implement the Upper Colorado Recovery Implementation Program Capital Projects. Funds are utilized nu Reclamation staff engaged in general program management, monitoring and implementation activities not specifically related to a Capital Project scope-of-work. Products/activities include:
- 1) Manage, monitor and modify agreements with various agencies necessary to transfer funds for the implementation of Capital Projects.
 - 2) Reviewing monthly accounting of obligations and expenditures accruing to program activities ensuring that all charges are necessary, appropriate and reasonable.
 - 3) Coordinate with the National Fish and wildlife Foundation to administer and transfer cost share funds provided by State funding partners.
 - 4) Purchase supplies, materials and services to support Capital Projects.
 - 5) Updating overall cost estimate and cost ceiling for Capital Projects as authorized by P.L. 106-392.

- 6) Prepare budget documents to support Reclamation budget requests.
- 7) Respond to Interior, OMB and Congressional questions regarding Reclamation budget requests.
- 8) Provide public involvement support for Capital Projects and respond to inquiries from the public and media.
- 9) Address and resolve issues associated with Capital Projects.

V. Study Area: NA

VI. Study Methods/Approach: Provide Reclamation staff and management support for the Capital Projects program.

VII. Task Description and Schedule: See section IV. above. Schedule and level of effort for specific tasks vary by year and issues encountered.

VIII. Deliverables, Due Dates, and Budget by Fiscal Year:

FY 2014

Deliverables – budget documents, expenditure/obligation reports and completed Capital Projects.

Budget

Labor	\$96,000
Travel	\$3,000
Equipment	\$1,000
Other	\$0
Total	\$100,000

FY 2015

Deliverables – budget documents, expenditure/obligation reports and completed Capital Projects.

Budget

Labor	\$96,000
Travel	\$3,000
Equipment	\$1,000
Other	\$0
Total	\$100,000

IX. Budget Summary: NA

X. Reviewers: NA

XI. References: NA