

UPPER COLORADO RIVER ENDANGERED FISH RECOVERY PROGRAM

FY 2024-25 SCOPE OF WORK

PROJECT:2

Project Title

Reclamation Program Management

Bureau of Reclamation Agreement Number:

n/a

Reclamation Agreement Term

n/a

Note: Recovery Program FY24-25 scopes of work are drafted in May 2023. They often are revised before final Program approval and may subsequently be revised again in response to changing Program needs. Program participants also recognize the need and allow for some flexibility in scopes of work to accommodate new information (especially in nonnative fish management projects) and changing hydrological conditions.

Lead Agency:

U.S. Bureau of Reclamation

Principal Investigator:

Dave Speas
Bureau of Reclamation, Upper Colorado Regional Office
C/O Western Colorado Area Office
445 West Gunnison Ave Suite 221
Grand Junction CO 81501-5711
Phone 970-598-4910
dspeas@usbr.gov

Category:

- Ongoing project
- Ongoing-revised project
- Requested new project
- Unsolicited proposal

Expected Funding Source:

- Annual funds
- Capital funds
- Other *[explain]*

Relationship to RIPRAP:

General Recovery Program Support Action Plan, Item VII, Provide Program Planning and Support (Program Management)

Study Background/Rationale and Hypotheses:

n/a

Study Goals, Objectives, End Product(s):

n/a

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Study Area:

n/a

Study Methods/Approach:

See next section.

Task Description, Deliverables and Schedule:

Task 1: Work with Recovery Program participants to coordinate work plans. Working with the Recovery Program Biology Committee, review, comment on and approve Recovery Program work plans, scopes of work, annual reports, final reports, and issue papers; participate in sub-committees, ad-hoc technical committees and flow recommendation groups as requested; attend workshops, work planning and researcher meetings; report on Recovery Program-related issues as requested. Provide support and recommendations to Reclamation's Management Committee representative. Coordinate procurement of PIT tags and other equipment in accordance with field office needs. Assist field crews with research and monitoring surveys as needed. Participate in the Recovery Program's I/E committee as needed.

Task 2: Administer funding for Recovery Program projects. Funding Recovery Program projects requires establishment or modification of about 11 Reclamation funding agreements or contracts each year. Each agreement requires multi-faceted administrative maintenance, including but not limited to: Submit requests for Federal assistance for Recovery Program-approved projects; develop approval forms for Secretary of Interior review; develop purchase requests for Recovery Program grants, modifications and interagency agreements; work with Recovery Program Director's office on funding issues; review and approve (if warranted) project budgets; monitor and track expenditures on Recovery Program operation and maintenance of capital projects; request obligations to cover funding agreement or contract awards; develop personal identification verification forms, project monitoring plans, technical reviews, determinations and findings, and other forms necessary to process financial assistance and interagency agreements; award agreement or contract funding to recipients; maintain agreement and contract filing system, including agreement instruments, invoices, and accruals; track budgets; review and approve invoices; perform periodic site visits to monitor project performance and progress; file advanced procurement plans for next fiscal year; attend bi-weekly meetings with Acquisitions Management Division (AMD) to receive progress updates on awards and modifications and provide information on financial requests as needed; meet with organize and participate on TPECs; draft requests for proposals; perform agreement closeouts; answer agreement inquiries from auditors, assistance recipients, and the Recovery Program; record project performance and status of deliverables; file recipient performance reports.

Requests from the Recovery Program for funding are processed as quickly as possible as they are received. Other deadlines for committee activities are set by the Recovery Program participants. An annual report on program management activities will be submitted in December of each year.

Budget Summary:

Next page.

UPPER COLORADO RIVER ENDANGERED FISH RECOVERY PROGRAM

SUMMARY OF PROPOSED COSTS							
Name of Servicing Agency:	US Bureau of Reclamation						
Project Name:	Upper Colorado Endangered Fish Recovery Program, program management (UCRIP project 2)						
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5		TOTAL
Enter the BEGINNING dates for each year ----->	10/1/2023	9/30/2024	9/30/2025	10/1/2026	10/1/2027		
	Through	Through	Through	Through	Through		
Enter the ENDING dates for each year ----->	9/29/2024	9/29/2025	9/30/2026	9/30/2027	9/29/2028		
DIRECT LABOR AND FRINGE BENEFIT COSTS:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5		TOTAL
Direct Labor - Hourly	\$ 157,977.35	\$ 161,136.90	\$ 164,359.63	\$ 167,646.83	\$ 170,999.76		\$ 822,120.47
Fringe Benefits - Hourly	\$ 44,233.66	\$ 45,118.33	\$ 46,020.70	\$ 46,941.11	\$ 47,879.93		\$ 230,193.73
Subtotal of Direct Labor & Fringe Benefits:	\$ 202,211.01	\$ 206,255.23	\$ 210,380.33	\$ 214,587.94	\$ 218,879.70		\$ 1,052,314.21
OTHER DIRECT COSTS:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5		TOTAL
Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Travel Costs	\$ 6,265.64	\$ 6,852.55	\$ 5,460.39	\$ 6,642.54	\$ 7,258.63		\$ 32,479.74
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Contractors	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Subtotal of Other Direct Costs:	\$ 6,265.64	\$ 6,852.55	\$ 5,460.39	\$ 6,642.54	\$ 7,258.63		\$ 32,479.74
INDIRECT/OVERHEAD COSTS:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5		TOTAL
Subtotal of Labor and Other Direct Costs:	\$ 208,476.65	\$ 213,107.77	\$ 215,840.72	\$ 221,230.48	\$ 226,138.33		
Total dollars exempt from indirect/overhead base:	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<Enter Description of Indirect/OH Cost #1>	22.00% \$ 45,864.86	22.00% \$ 46,883.71	22.00% \$ 47,484.96	22.00% \$ 48,670.71	22.00% \$ 49,750.43		\$ 238,654.67
Total dollars exempt from indirect/overhead base:	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<Enter Description of Indirect/OH Cost #2>	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
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GRAND TOTAL:	\$ 254,341.51	\$ 259,991.48	\$ 263,325.68	\$ 269,901.18	\$ 275,888.76		\$ 1,323,448.61

SUMMARY OF PROPOSED COSTS

Name of Servicing Agency:	US Bureau of Reclamation
Project Name:	Upper Colorado Endangered Fish Recovery Program, program management (UCRIP project 2)

	Enter the BEGINNING dates for each year ----->		Enter the ENDING dates for each year ----->						TOTAL
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5				
	10/1/2023 Through 9/29/2024	9/30/2024 Through 9/29/2025	9/30/2025 Through 9/30/2026	10/1/2026 Through 9/30/2027	10/1/2027 Through 9/29/2028				
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Total dollars exempt from indirect/overhead base:	\$ -	\$ -	\$ -	\$ -	\$ -				
<Enter Description of Indirect/OH Cost #2>	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	
Subtotal of Indirect/Overhead Costs:	\$ 45,864.86	\$ 46,883.71	\$ 47,484.96	\$ 48,670.71	\$ 49,750.43			\$ 238,654.67	
GRAND TOTAL:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5			TOTAL	
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